

Genome Informatics

Instructions for Authors

January 29, 2007

Abstract

This document describes the important rules which the authors strictly follow when they prepare the manuscripts for Genome Informatics.

1 Software for Preparing Manuscripts

The authors should use the following software to prepare their manuscripts:

1. LaTeX2e
2. MS Word (please specify the version used)

We strongly recommend to use LaTeX2e because of the editorial process and quality of publication.

Also, please inform the volume editor (Program Committee Chair) whether it is done in Windows, Unix or Macintosh format.

2 Downloading Template Files

Authors can download our template files, irrespective of the trim size of the book as agreed in the publishing contract, from the web site of Japanese Society for Bioinformatics (JSBi):

http://www.jsbi.org/journal/instructions_for_authors.html

When preparing the manuscripts, the authors should use the template files and should strictly follow the instructions described in the template files.

Because the volume editor will not edit the manuscripts, the manuscripts will be printed and published as they appear. Therefore, violations of the styles in templates, e.g. change of baseline, fonts, reference style, etc., will damage the quality of the whole volume seriously. Even if the length of the manuscript exceeds the given page limit, the authors are not allowed to change these styles. Please consider that the page style is more important than the page limit.

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where the authors can provide data, appendix, etc. as supplementary material.

3 Text Area and Font Sizes

This section describes the most important specifications of the manuscripts for LaTeX2e and RTF (WORD) users. Please be careful not to include other fonts such as Japanese fonts and Chinese fonts, in particular, symbols for “blank”.

3.1 LaTeX2e user

- | | | |
|------|---|--|
| (1) | Trim size: | 9.75 by 6.5 inch |
| (2) | Text area: | 8 by 5 inch (including folio) |
| (3) | Text font: | 10pt (CMR fonts by default) |
| (4) | Interline spacing: | 13pt |
| (5) | Paper Title: | 10pt (Bold Upper Case) |
| (6) | Author's Name: | 9pt (Roman Upper Case) |
| (7) | Affiliations: | 9pt (Italic Upper and Lower Case) |
| (8) | Abstract Text: | 8pt (Roman, interline spacing is 10pt) |
| (9) | Section heads: | |
| | (a) 1st Section head: | 10pt Bold roman, Upper and Lower Case |
| | (b) 2nd Section head: | 10pt Bold italic, Upper and Lower Case |
| | (c) 3rd Section head: | 10pt Italic,
Capitalise 1st letter of 1st word only |
| (10) | Figure and Table captions: | 8pt with baselineskip of 10pt |
| (11) | Table entries: | 8pt |
| (12) | Running title:
(footers and headers) | 8pt |
| (13) | Reference text: | 9pt with baselineskip of 11pt |

3.2 RTF (WORD) user

- | | | |
|-----|--------------------|--|
| (1) | Trim size: | 9.75 by 6.5 inch |
| (2) | Text area: | 8 by 5 inch (including folio) |
| (3) | Text font: | 10pt (Times New Roman) |
| (4) | Interline spacing: | 13pt |
| (5) | Paper Title: | 11pt (Bold Upper Case) |
| (6) | Author's Name: | 9pt (Roman Upper Case) |
| (7) | Affiliations: | 9pt (Italic Upper and Lower Case) |
| (8) | Abstract Text: | 8pt (Roman, interline spacing is 10pt) |

- (9) Section heads:
 - (a) 1st Section head: 10pt Bold roman, Upper and Lower Case
 - (b) 2nd Section head: 10pt Bold italic, Upper and Lower Case
 - (c) 3rd Section head: 10pt Italic,
Capitalise 1st letter of 1st word only
- (10) Figure and Table captions: 8pt with baselineskip of 10pt
- (11) Table entries: 8pt with baselineskip of 10pt
- (12) Running title: 10pt
(footers and headers)
- (13) Reference text: 10pt with baselineskip of 13pt

4 Illustrations and Images

Please prepare all line drawings, halftones (gray scale) and colour illustrations in high resolution. The requirements are:

1. 600 dpi for line drawings (black and white)
2. 300 dpi for halftones (gray scale). Do not convert from colour images as they reproduce very poorly.
3. 300 dpi for colour images. Must be in CMYK (Cyan, Magenta, Yellow and Black) for colour separation. RGB (Red, Green and Blue) is unacceptable for colour separation work. Colour images to be printed in colour are allowed only as agreed in the contract.
4. Ensure all labels/annotations are sharp and clear for reproduction. Easy-to-read typeface/font like Arial, Helvetica or Times Roman are recommended for the labels.
5. To provide softcopy of the illustrations in either eps, ps, tif, jpg, gif or bmp format, preferable on a PC platform. All illustrations should be embedded in the text. At the same time provide the illustrations as individual files. Use the correct file names for each illustration, for example, John_fig1.eps, John_fig2.eps, or John_fig1.tif, John_fig2.tif.

5 Files to Be Prepared

Authors should provide their manuscripts in CRC form. Whether in PDF files or PostScript files, please ensure all postscript fonts, i.e. Type 1 fonts are embedded. Bitmap fonts, e.g. Type 3 fonts are not readable on the screen and the search functions will not be made available.

The authors should send the following “source files” to the volume editor.

LaTeX2e user

1. LaTeX2e file(s) for the text prepared by using the template LaTeX2e file and style files provided by the publisher.

2. PS/EPS file(s) for figure(s)
3. PDF/PS file for camera-ready version
4. Supplementary material for electronic version

(RTF) WORD user

1. RTF (WORD) file prepared by using the template MS WORD file provided by the publisher.
2. PDF file for camera-ready version
3. Supplementary material for electronic version

6 Miscellaneous

1. Please ensure that quotation marks are paired correctly, e.g. “good quotes” rather than ”bad quotes”.
2. Italicized words should not be done in Tex’s mathmode when using TeX and Latex2e. This will result in unusual character spacing. Use the proper control sequence of “\it”.
3. Use a hyphen (-) for compound words (e.g. ‘two-dimensional’), an en-dash (–) to link numbers, nouns or names (e.g. 220.240 Volts, electron–positron collisions, Einstein. Rosen–Podolsky paradox), and an em-dash (—) to link sentences or clauses — this is what we would regard as a ‘normal’ dash.
4. Note this set of common abbreviations:

Equation(s)	—	Eq./Eqs.
Figure(s)	—	Fig./Figs.
Reference(s)	—	Ref./Refs.
Section(s)	—	Sec./Secs.

Please spell in full if any of the above is the first word of the sentence.

5. Latin words are italicized, e.g.
et al., a priori, in situ, ibid. etc.

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